

Pet Grooming Establishment Online Application Requirements

**** A new online process for business licensing applications and renewals** has been implemented. The online application process and form is available on the City website <https://www.brampton.ca/EN/Business/Licensing/Pages/Stationary-Licence-Requirements.aspx> Requests for licences and renewals will only be accepted through the online application process.**



Requirements for obtaining the above licence:

- 1. **Licence Application Form**
Business and Owner information to be entered online.
 - 2. **Zoning Approval** - application will be forwarded to our zoning division for review of location of the business. Please provide complete address of business (mobile Pet grooming does not require zoning)
 - 3. **Certificate of Insurance**
The insurance form must be completed and signed by your insurer showing evidence of \$2,000,000 (minimum) Commercial General Liability. It is the business owner's responsibility to upload insurance certificate on online application.
 - 4. **Articles of Incorporation and Business Name Registration**
(Business name registration is required when a business is operating as a different name from the corporation, unless the business is a franchise)
 - 5. **Fee** - \$163 ** Once your application is reviewed, a link to the payment Option will be sent to the email provided on application.
- **Expiry Date** – Jan 31st of every year

Once your application has been reviewed and approved your payment will be processed and your licence will be mailed out.

**SCHEDULE 19 TO THE STATIONARY BUSINESS LICENSING BY-LAW
RELATING TO**

PET GROOMING ESTABLISHMENT

1. In this Schedule:

"Cat" means any member of the species felis catus or felis domesticus;

"Dog" means any member of the species canis familiaris;

"Domestic Animal" means a Dog, Cat or other pet generally understood to be domesticated and typically kept indoors at a residential dwelling;

"Dwelling Unit" means one or more habitable rooms designed or capable of being used together in a single and separate housekeeping unit, containing its own kitchen and sanitary facilities, with a private entrance from outside of the unit itself.

"Pet Grooming Establishment" means a building, part of a building, vehicle, or other place in which animals are groomed and may also include pet obedience training, daily animal-sitting, or be accessory to a veterinary clinic or Pet Shop;
2. No Pet Grooming Establishment shall be located within any part of any Dwelling Unit or attached to any Dwelling Unit or part thereof.
3. No part of any building or structure enclosing a Pet Grooming Establishment shall be used for human habitation.
4. Ensure that every cage or other container used for the keeping or housing of any Animal:
 - (a) is of adequate size to permit the Animal to stand normally to its full height, to turn around, and to lie down in a fully extended position; and
 - (b) has a floor of either solid or wire mesh construction or any combination thereof, provided that:
 - (i) all spaces in wire mesh shall be smaller than the pads of the foot of any Animal confined therein;
 - (ii) any such wire mesh shall be of a thickness and design adequate to prevent injury to any such animal; and
 - (iii) such floor shall be of sufficient strength to support the weight of any such Animal;
5. Every Owner of a Pet Grooming Establishment shall provide an adequate constant supply of potable water and food for each animal's consumption.
6. Every Pet Grooming Establishment shall be kept in a sanitary, well lit, ventilated condition and free from offensive odours, diseases and vermin and all animal feces shall be removed daily and disposed of properly.
7. No Pet Grooming Establishment shall:
 - (a) devote more than thirty percent (30%) of its Gross Floor Area to the retail of accessory products;
 - (b) include any overnight boarding; or
 - (c) perform any Services that are not within a fully enclosed building or vehicle.
8. The Owner of a Pet Grooming Establishment shall maintain control of all Dogs, Cats or Domestic Animals under their care at all times.
9. The Owner of a Pet Grooming Establishment shall comply with the provisions of the City's Noise By-law at all times.

10. Every Owner of a Pet Grooming Establishment shall have sufficient number of employees competent in the care of animals to properly care for every animal in such Pet Grooming Establishment.
11. Every Owner of a Pet Grooming Establishment shall ensure all pets kept in their Pet Grooming Establishment have current municipal Licences and wear tags except while in the process of being groomed.
12. Every Owner of a Pet Grooming Establishment shall keep appropriate records on animals, which shall be provided to Animal Control Officers in case of inspection. Such records include:
 - (a) Owner's information;
 - (b) emergency contacts;
 - (c) information on animals, including vaccination records;
 - (d) dates of animal's arrival(s) and departure(s).
13. Every Owner of a Pet Grooming Establishment shall ensure that all enclosures in a Pet Grooming Establishment have durable and impervious surfaces.
14. Every Owner of a Pet Grooming Establishment shall ensure that all enclosures in Pet Grooming Establishment have species-appropriate temperatures.
15. Every Owner of a Pet Grooming Establishment shall ensure that their personnel are competent in animal care and have knowledge of characteristics, care and handling of the animals.
16. Every Owner of a Pet Grooming Establishment shall keep posted in conspicuous places instructions for handling of emergency situations.
17. Every Owner of a Pet Grooming Establishment shall ensure that:
 - (a) all Dogs kept in its a Pet Grooming Establishment have valid vaccination status for rabies, canine distemper, canine adenovirus type 2, canine parvovirus, and canine parainfluenza.
 - (b) all Cats kept in its a Pet Grooming Establishment have valid vaccination status for rabies, Feline Viral Rhinotracheitis, Calicivirus and Panleukopenia
18. Every Owner of a Pet Grooming Establishment shall isolate animals from other animals and people in case of suspected or confirmed contagious diseases.
20. Every Owner of a Pet Grooming Establishment shall ensure that any area containing Dogs is secured and closed at all times.