

Catering Online Application Requirements

** A new online process for business licensing applications and renewals has been implemented.

The online application process and form is available on the City website

<https://www.brampton.ca/EN/Business/Licensing/Pages/Stationary-Licence-Requirements.aspx>

Requests for licences and renewals will only be accepted through the online application process.**



Requirements for obtaining the above licence:

1. Licence Application Form

Business and Owner information to be entered online.

2. Certificate of Insurance

The insurance form must be completed and signed by your insurer showing evidence of \$2,000,000 (minimum) Commercial General Liability. It is the business owner's responsibility for uploading the insurance certificate on online application

3. Health Department Approval

PASS CARD or Inspection Report issued by your local Health Department.

4. Municipal Business licence * Class B only

*Every Class B Licensee must provide proof that they have a valid business licence in the municipality in which the Premises is located, if required under local municipal by-law

5. Fee – * \$209 – Class A
* \$25 – Class B

Once your application form is reviewed, a link to the payment option will be sent to the email provided on the application.

- **Expiry Date** – January 31st of every year

***Class A:** In Town Catering

***Class B:** Out-of-Town Catering

Once your application has been reviewed and approved your payment will be processed.

A conditional licence will be issued valid for 90 days without health inspection. Licence will be issued without conditions once the Region of Peel has provided no objection for issuance of the licence following inspection.

**** Late Renewals are subject to \$50 late fee****