

# Building Renovator ONLINE Renewal Instructions

\*\* A new online process for business licensing applications and renewals has been implemented.

The online application process and form is available on the City website

<https://www.brampton.ca/EN/Business/Licensing/Pages/Stationary-Licence-Requirements.aspx>

Requests for licences and renewals will only be accepted through the online application process.\*\*



Please be advised that the City of Brampton publishes City-licensed contractors on the City website. The licensed contractor information posted online will include the corporate/operating business name and business address as provided on the licence application.

## Requirements for obtaining the above licence:

- 1. **Licence Application Form**  
Business and Owner information to be entered online.
- 2. **Certificate of Insurance**  
The insurance form must be completed and signed by your insurer showing evidence of \$2,000,000 (minimum) Commercial General Liability. It's the business owner's responsibility to upload insurance certificate on online application.
- 3. **Workers Safety and Insurance**  
Valid proof must be provided on a yearly basis.
- 4. **Fee** – \$221.00 \*\* Once your application is reviewed, a link to the payment option will be sent to the email provided on application.
  - Expiry Date - April 30th of every year

Once your application has been reviewed and approved your payment will be processed and your licence will be mailed out.