

## Pay Day Loans Online Renewal Application Requirements

**\*\* A new online process for business licensing applications and renewals** has been implemented. The online application process and form is available on the City website [www.brampton.ca](http://www.brampton.ca) (please refer to the Business Licensing section). Requests for licences and renewals will only be accepted through the online application process.\*\*

<https://www.brampton.ca/EN/Business/Licensing/Pages/Stationary-Licence-Requirements.aspx>



### Requirements for obtaining the above licence:

- 1. **Licence Application Form**  
Business and Owner information to be entered online.
  - 2. **Certificate of Insurance**  
The insurance form must be completed and signed by your insurer showing evidence of \$2,000,000 (minimum) Commercial General Liability. It is the business owner's responsibility to upload insurance certificate on online application.
  - 3. **Criminal Record Search**  
Security clearance issued within the last 30 days by the Police Services in the jurisdiction which the Applicant resides
  - 4. **Proof of Provincial Licence**  
Proof of a current and valid licence as a lender or a loan broker under the *Payday Loans Act, 2008*
  - 5. **Fee** - \$1200.00 \*\* Once your application form is reviewed, a link to the payment option will be sent to the email provided on the application.
- **Expiry Date** – May 31<sup>st</sup> of every year

**Once your application has been reviewed and approved your payment will be processed and your licence will be mailed out.**