



THE CORPORATION OF THE CITY OF BRAMPTON

BY-LAW

Number 132-2011

A By-law to amend Procedure By-law 160-2004, as amended, to include revised provisions for public delegations regarding Council and Committee business and other administrative changes

WHEREAS By-law 160-2004 was passed pursuant to the *Municipal Act, 2001*, s. 238 to govern the calling, place and proceedings of meetings;

AND WHEREAS pursuant to Committee of Council Recommendation CW136-2011, as approved by City Council at its April 27, 2011 meeting, it is deemed appropriate to amend Bylaw 160-2004, as amended;

NOW THEREFORE the Council of the Corporation of the City of Brampton ENACTS as follows:

That By-law-160-2004 is hereby further amended as follows:

1. Section 4.5 is hereby amended by deleting clauses (6) (a) and (b) and replacing with the following:
 - 6 (a) A delegation wishing to address an item already on the agenda for a meeting shall be listed with reference to the item on the agenda, and such requests, preferably in writing, for delegation shall be accepted by the Clerk until the agenda for that meeting has been finalized for printing purposes.
 - (b) In the event that a request for delegation, preferably in writing, wishing to address an item already on the agenda is received after the agenda has been finalized for printing purposes, the Clerk shall accept such request and shall provide a list of such delegations, in the order they were received, to Council or committee at or before the meeting, and they shall be added to the agenda notwithstanding Section 4.10.
2. Section 4.6 is hereby amended by deleting clause (2) and replacing with the following:
 - (2) Every item of correspondence and every petition shall be received by the Clerk no later than 4:30 p.m. on the Tuesday of the week preceding the meeting and, if, in the opinion of the Mayor, it contains any obscene or improper matter or language, the Mayor shall decide whether it should be included on the agenda. Any correspondence or petition regarding an item already on the agenda, and received after

the agenda has been finalized for printing purposes and before the start of the meeting, shall be accepted and the Clerk shall provide the correspondence or petition to Council or committee at or before the meeting, and they shall be added to the agenda notwithstanding Section 4.10.

3. Section 2.5 is hereby amended by deleting clause (1) and replacing with the following:
 - (1) Committee of Council which is divided into the following sections, that shall consider and make recommendations to the council for those matters identified:
 - **By-laws and Licensing Section** – matters related to the enforcement of by-laws and municipal licensing matters;
 - **Community Services Section** – matters within the jurisdiction of the City's Community Services Operating Department;
 - **Corporate and Finance Section (By-law 23-2007)** – matters related to services to the Corporation, including finance, administration, information technology, human resources, legal services, corporate buildings, property, real estate, public relations and corporate communications;
 - **Works and Transportation Section** – matters within the jurisdiction of the City's Works and Transportation Operating Department;
 - **Economic Development Section** – matters related to economic development, including tourism, film, Small Business Enterprise Centre, competitive policy and business research.
4. Section 2.5 is hereby amended by deleting clause (3)(a) and replacing with the following:
 - (3)(a) **Planning, Design and Development Committee** shall consider and make recommendations on matters within the jurisdiction of the Planning, Design and Development Operating Department, including land use planning, growth management, urban design matters and operational matters within the jurisdiction of the Chief Building Official.
5. Section 2.5 is hereby amended by deleting clause (3)(b) and renumbering clause (3) (c) (i) and (ii) as (3) (b) (i) and (ii).
6. Section 7.12 is hereby amended by deleting clauses (2) and (3) and replacing with the following:
 - (2) When a recorded vote is requested by a member, the Clerk shall call for each member in favour of the motion to rise and be counted and shall then call for each member opposed to the motion to rise and be counted and shall record the name and vote of every member on the motion, or may use such alternative electronic means for voting to record each member in favour and opposed to the motion, and shall announce the result so that the vote of every member is public.
 - (3) Any member present who does not vote to indicate that he is in favour of, or opposed to, the motion, shall be deemed as

voting in the negative and shall be recorded as voting in the negative, except where he is prohibited from voting by law.

7. Section 12 is hereby amended by deleting clause 12.1 and replacing with the following:

12.1 The council or committee may, by resolution, give direction to staff to pursue a course of action. An individual Councillor shall not direct staff to undertake an action, expend funds, commit resources or prepare a staff report to Council or a committee, unless authorized by Council.

8. Section 2.9 is hereby amended by deleting clauses (3) and (5) and replacing with the following:

(3) The Clerk shall prepare, and have approved by the City Solicitor or designate, an agenda for the closed session which shall include a list of items to be considered and shall identify the subsection of the Municipal Act, or other applicable legislation, which authorizes each item to be considered at the closed session.

(5) No item may be added to an agenda for a closed session without the prior approval of the City Solicitor or designate.

9. Section 4.5 is hereby amended by deleting clause (6) (d) and replacing with the following:

(6) (d) No delegation shall be permitted to make a request for financial assistance from the Corporation and shall be advised that any such request must be submitted in writing to the Commissioner of Economic Development and Communications and will be administered within the context of existing policies and procedures.


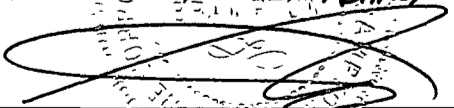
10. Section 4.6 is hereby amended by deleting clause (4) and replacing with the following:

(4) No item of correspondence requesting financial assistance from the Corporation shall be submitted to council or committee for consideration and the author of such correspondence shall be advised that any such request must be submitted in writing to the Commissioner of Economic Development and Communications and will be administered within the context of existing policies and procedures.

Read a FIRST, SECOND and THIRD TIME and PASSED in this 27th day of April, 2011.

Approved as to
form.
04/28/11
CG

Approved as to
content.
04/26/11
AA


GAEL MILES, Susan Fennell, Mayor
ACTING

Peter Fay, City Clerk