

CCET

Advisory Task Force

Meeting #2

April 21, 2021



Objectives of Today's Meeting

- Finalize ATF administrative duties
- Meet additional Sub Committee Members
- Learn about Google Work Space
- Be ready to move forward with Sub Committee work



Agenda

We ask that you please mute your mic during the presentation

- Election of Chair and Vice Chair
- Review March ATF Meeting Minutes
- Introduction of Sub Committee Members
- ATF and Sub Committee Work Space
- Next Steps



Chair and Vice Chair Election

- 2 Chair candidates
 - David Laing
 - Shahid Naeem
- 5 Vice Chair candidates
 - David Laing
 - Indra Maharjan
 - Karly-Anna O'Brien
 - Shahid Naeem
 - Trevor Boston



Chair and Vice Chair Election

- Each **Chair** candidate will have 2 minutes to:
 - Introduce themselves; and
 - Outline why they would make a excellent chair
- Each member will be asked to vote via anonymous Team poll

- Each **Vice Chair** candidate will have 2 minutes to:
 - Introduce themselves; and
 - Outline why they would make a excellent Vice Chair
- Each member will be asked to vote via anonymous Team poll

March ATF Meeting Minutes

- ✓ Choose and commit to Subcommittee roles by March 31st
- ✓ Consider Chair and Vice Chair Nominations
- ✓ Central Google Drive will be established for Task Force and Sub Committees
- ✓ Staff to collect Subcommittee Materials
- ✓ Establish ATF's meeting schedule
- ✓ Send Pam Cooper, head shot and short bio
- ✓ Update CCET Webpage

Introduction of Sub Committee Members

- ATF members to introduce themselves (name and organization)
- New Sub Committee Member, please say your Name, role/organization
and
- In one **WORD/PHRASE** describe how you feel about the process to establish the Centre for Community Energy Transformation



Our Progress: Centre for Community Energy Transformation

- Unanimously approved by Council in September 2020
- Project Team assembled with Mississauga and Caledon invited as advisors
- CCET Advisory Task Force assembled

WHAT IS CCET ? A COMMUNITY ENERGY HUB

CCET will be a non-profit community organization envisioned as a regional centre of excellence that will accelerate Brampton's energy transformation by:

- ✓ Delivering priority projects from Brampton's Community Energy and Emissions Reduction Plan (CEERP)
- ✓ Collaborating with businesses, developers, utilities, governments, institutions, non-profits, and homeowners
- ✓ Pursuing federal and provincial energy investment opportunities



CCET PRIORITY PROJECTS



Home Retrofit Program

Target energy efficiency retrofits in 80% of homes



Establish District Energy nodes

Serve 70% of existing and 80% of new high growth areas



Improve energy efficiencies in the ICI sector

Promote increase of best practise in ICI section



Outreach and engagement

Targeted program to increase awareness of the importance of energy planning among residents and ICI sector

CCET Project Team

Members

- City of Brampton
- Region of Peel
- Sheridan College



Role

- Support ATF and Subcommittees
- Advocate for CCET
- Draft Service Level Agreement with CCET

Advisors

- Mississauga
- Town of Caledon

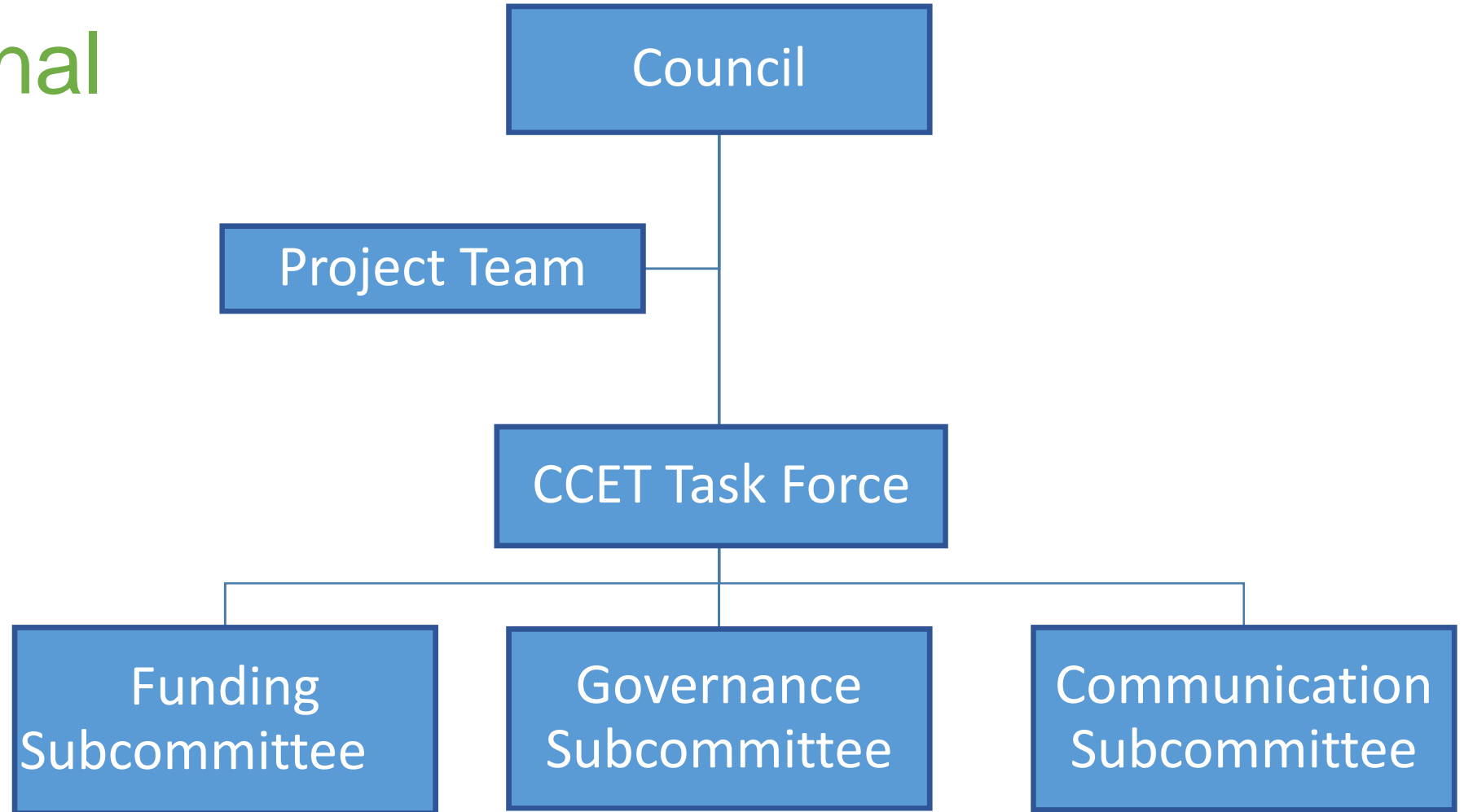


CCET Advisory Task Force Charter

- 14 members from a variety of sectors in Brampton (business, utilities, education, citizens, youth, NGO)
- Role – to assist with the establish a sustainable non-profit community organization focused on facilitating Brampton’s energy transition
- Timeline – March to December with Council report in early 2022
- Commitment – approximately 10 hours/month
- Sub Committees - each member has to be on at least one committee
 - Funding and Partnerships
 - Governance and Nominations
 - Communication and Engagement



CCET Organizational Framework



2021 CCET Outcomes

- Funding and Partnership Plan
- Governance Materials
- Citywide awareness and support of CCET
- Board Recruitment Plan
- Executive Direct Job Description
- Draft Service Agreement with City
- Council Recommendation Report



ATF and Subcommittee Meeting Format

- Formal and Informal
 - Election of Chair and Vice Chair
- Monthly ATF meetings with sub committee reports
- Monthly sub committee meetings
- Guest presentations
- Mentoring Opportunities



Governance and Nominations Subcommittee

Members:

Amanda Kenney – City Liaison

Chris Hamilton

David MacGillivray

Divya Arora

Leah Nacua

Karly-Anna O'Brien

Davika Misir

Gamunu George Jayasinghe

Kanika Choundhary

Role:

- To build upon the foundation of the previous work
- Review and comment on draft governance documents
- Finalize Governance materials
- Develop Board Recruitment Strategy
- Review and comment on Executive Director Job Description

Communication and Engagement Subcommittee

Members:

Pam Cooper – City Liaison

Lauren Mulkerns

Shahid Naeem

Councillor Whillans

Nathaniel Magder

Alexander Adams

Aquin George

Shamily Shanmuganathan

Sumit Sood

Role:

- Partnership Strategy
- Education and Training Strategy
- Communication Strategy
- Recruitment Ads
- Messages for funders and clients
- Updates to ATF work



Funding and Partnership Subcommittee

Members:

Michael Hoy – City Liaison
Trevor Boston
Hassaan Khan
Michael Frisina
David Laing
Indra Maharjan
Joan Berger
Peter Basso
Shannon Goulden
Simran Munde

Role:

- Work on developing a CCET funding model
 - \$1.1 million over 5 years for operations:
 - \$300,000 in the first year
 - \$200,000 in each of the remaining four years
 - Additional funding to undertake Priority Projects
- Identify funding envelopes
- Refine identified CCET Services
- Review draft Service Level Agreement



Work Space: Google Drive

1. Create a Google/Gmail account if you don't already have one
2. Send an email from that account to CCET@brampton.ca with your first and last name.
3. We will add you to our contacts and give you access to the Google Drive which will contain all of the folders/documents you will need
4. We will create chat rooms in Google Chat for each subcommittee. You will be sent an invite to join the chat room for your respective subcommittee



Next Steps

- Staff Liaisons to reach out to Sub Committee Members to schedule first meetings (prior to next the ATF meeting)
- Hold Sub Committee meetings
 - Identify Sub Committee Chair(s)
 - Identify minute taker for discussion
 - Discuss work plan
 - Review background materials
- Report back to next ATF Meeting

Discussion



Contacts

For any questions or inquiries, please contact:

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