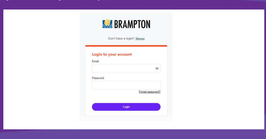
CITY OF BRAMPTON

# RESOURCE GUIDE

## Driving Schools - Parking Spot Reservation

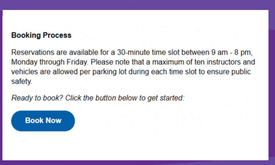
**STEP ONE**

Log into the City of Brampton's Recreation registration system at **CityOfBrampton.PerfectMind.com.**



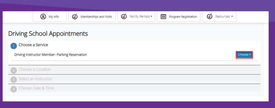

**STEP TWO**

Once logged in, click on the registration link in the Welcome email you received upon registering for a permit. You will use this link to book your reservation.



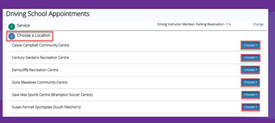

**STEP THREE**

Next you will click "**Choose**".




**STEP FOUR**

Next select "**Choose**" next to the location you would like to book at.

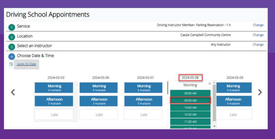



**STEP FIVE**

Next you will be asked to select an instructor, this is just a spot (a zone at a location). You can select any of the zones listed or select "**Any Instructor**". Any instructor will select the next available spot. Click "**Choose**".

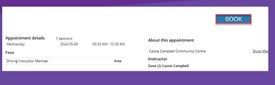
**STEP SIX**

Next select the date and time you would like to book.



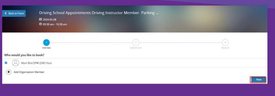

**STEP SEVEN**

Once you select the time you will be shown a preview of your appointment. Click "**Book**".




**STEP EIGHT**

Your name will be displayed, click "**Next**".

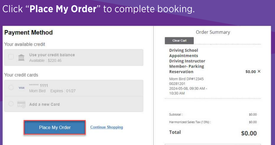



**STEP NINE**

Complete the questionnaire then click "**Next**".

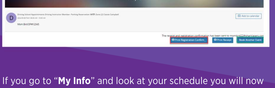
**STEP TEN**

Click "**Place My Order**" to complete booking.



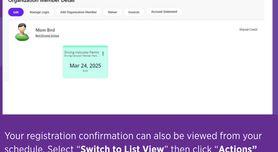

**STEP ELEVEN**

Your booking is now complete. Your registration confirmation will be emailed to you, you can also select "**Print Registration Confirmation"** to print the confirmation. You can select "**Book Another Event**" to create another booking.

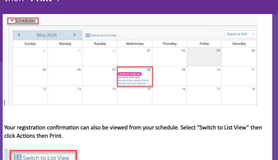



**STEP TWELVE**

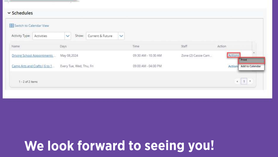
If you go to "**My Info**" and look at your schedule you will now be able to see your booking.




Your registration confirmation can also be viewed from your schedule. Select "**Switch to List View**" then click "**Actions"** then "**Print"**.




Your registration confirmation can also be viewed from your schedule. Select "Switch to List View" then click Actions then Print.




**We look forward to seeing you!**

**Questions?**
Email us at **recreation@brampton.ca**